

### 3. Enrollment

*Each local education agency liaison for homeless children and youths, designated under paragraph (1)(j)(ii), shall ensure that –*

- *Homeless children and youths enroll in, and have a full and equal opportunity to succeed in, schools of that local educational agency;*

[722(g)(6)(A)(ii)]

### 3. Enrollment

*Local Educational Agencies (LEAs) must keep students in homeless situations in their school of origin, to the extent feasible, unless it is against the parent's or guardian's wishes.*

[722(g)(3)(B)(i)]

*Students can stay in their school of origin the entire time they are homeless, and until the end of any academic year in which they move into permanent housing.*

[722(g)(3)(A)(i)]

[722(g)(3)(A)(i)(II)]

- School of origin – The school that the child last attended before experiencing homelessness or the school where the student was last enrolled.
- School of residency – The school identified by the attendance zone in which the student is currently physically staying.

*A state that has a separate school for homeless children or youths that was operated in fiscal year 2000 in a covered county shall be eligible to receive funds under this subtitle.*

**(Maricopa is a covered county.)**

[722(e)(3)(B)]

### 3. Enrollment

- *Children and youth have the right to enroll in school immediately, even if they do not have required documents, such as school records, medical records, proof of residency, or other documents.*

*[722(g)(3)(C)(i)]*

These documents include:

- Proof of residency
- Guardianship
- Birth certificates
  - Not required, per ARS 15-828
- School records
  - Not required, per ARS 15-828
- Required dress code items
- Immunization
  - Exempt for 5 calendar days, per ARS 15-872 subsection H

### 3. Enrollment

- Enroll students immediately and then follow up on details, disputes, etc.
- *If a student does not have immunizations, or immunization or medical records, the liaison must immediately assist in obtaining them, and the student must be enrolled in school in the interim.*

[722(g)(3)(C)(iii)]

- *Enrolling schools must obtain school records from the previous school, and students must be enrolled in school while records are obtained.*

[722(g)(3)(C)(ii)]

- *Schools must maintain records for students who are homeless so they are available quickly.*

[722(g)(3)(D)]

# 3. Enrollment

## Dispute Resolution

- The student must be immediately admitted to the school of choice while the dispute is being resolved.
- Liaisons must ensure unaccompanied youth are immediately enrolled while the dispute is being resolved.
- Whenever a dispute arises, the parent or guardian must be provided with written explanation of the school's decision, including the right to appeal the decision, even if the parent/guardian agrees.
- Liaisons must inform unaccompanied youth of their right to appeal the school's decision.
- The school must refer the child, youth, parent, or guardian to the school liaison to carry out the dispute resolution process as expeditiously as possible.

Arizona's State Plan, Item #3

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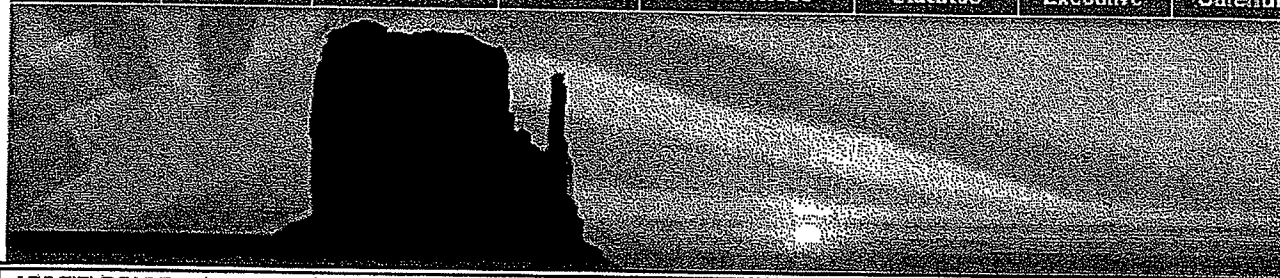
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## 15-824. Admission of pupils of other school districts; homeless children; tuition charges; definitions

A. The governing board of a school district shall admit pupils from another school district or area as follows:

1. Upon the presentation of a certificate of educational convenience issued by the county school superintendent section 15-825.

2. For three hundred fifty or fewer pupils, to a high school without the presentation of such certificate, if the pupil is a resident of a common school district within this state which is not within a high school district and which does not provide instruction in the pupil's grade. The three hundred fifty or fewer pupil limitation prescribed in this paragraph does not apply to a small isolated school district as defined in section 15-901. Tuition shall be charged as prescribed in subsection C for each pupil admitted pursuant to this paragraph, each pupil from a school district that provides only instruction for pupils who are instructed by another school district and each pupil from a unified district that does not offer instruction in the pupil's grade. The school membership of such pupils is deemed, for the purpose of determining student count and apportionment of state aid, to be enrollment in the school district of the pupil's residence.

B. The residence of the person having legal custody of the pupil is considered the residence of the pupil, except as provided in subsection C of this section and in section 15-825, subsection B.

C. The current residence of a homeless pupil who does not reside with the person having legal custody of the pupil is considered to be the residence of the homeless pupil if the person having legal custody of the pupil is a resident of the United States. For the purposes of this subsection, "homeless pupil" means a pupil who has a primary residence in one of the following:

1. A supervised publicly or privately operated shelter designed to provide temporary living accommodations.
2. An institution that provides a temporary residence for individuals intended to be institutionalized.
3. A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

D. The school enrollment of a pupil who is a resident of this state or who is admitted to a school district under section 15-823, subsection B, C or E is deemed, for the purpose of determining student count and for apportionment of state aid, to be enrollment in the school district of actual attendance, except as provided in section 15-825, subsection A, paragraph 2 of this section and except for pupils for whom the superintendent of public instruction has determined that tuition pursuant to section 15-825, subsections B and D and section 15-976 or for whom another school district has determined that tuition as provided in subsections E and G of this section.

E. If tuition is required to be charged for pupils attending school in a school district other than that of their residence, the tuition shall be determined and paid in the following manner:

1. The number of high school pupils for which tuition may be charged to a common school district which is not within a high school district is equal to the average daily membership in the district of attendance from the common school district for the prior fiscal year, except that for the first year in which a common school district not within a high school district begins teaching high school subjects, the district of attendance may charge tuition for the number of pupils which is equal to the average daily membership for high school pupils in the common school district for the prior fiscal year. This number

adjusted if the common school district increases its revenue control limit and district support level or recomputes control limit as provided in section 15-948.

2. The tuition for pupils attending school in a school district other than that of their residence, except pupils prescribed in section 15-825, subsections B and D and any pupils included in the definition of child with a disability in section 15-761 shall not exceed the actual cost of the school district attended, as determined for the current school year. The school district of attendance shall not include in its student count a charge for transportation if no transportation is provided, and the charge for transportation shall be the actual costs of providing transportation for the pupils served, as prescribed in the uniform system of financial records. The school district of attendance shall provide the school district of residence with the final tuition charge for the current year and with an estimate of the budget year's tuition charge by May 1 of the current year. The school district of residence shall pay at least one-fourth of the total amount of the estimated tuition by September 30, December 31 and March 31 and it shall pay the remaining amount it owes after adjustments are made by June 30.

3. Tuition of pupils as provided in section 15-825, subsection D shall not exceed the excess costs for group B children with disabilities in the cost study prescribed in section 15-236 minus the amount generated by the equalization base determined in section 15-971, subsection A for these pupils. A school district may submit to the superintendent of public instruction a record of actual excess costs to educate a group B child with a disability if the costs are higher than the calculated excess costs or if a pupil has been placed in a private school for special education services. The superintendent shall determine if the additional costs will be paid, and if the costs are paid, whether the additional costs will be paid by the state or the resident district.

4. The amount received representing contributions to capital outlay as provided in subsection G, paragraph 1, of this section shall be applied to the capital outlay fund or the debt service fund of the school district.

5. The amount received representing contributions to debt service as provided in subsection G, paragraph 1, subsection (c) and (d) of this section shall be applied to the debt service fund of the school district if there is one. Otherwise the amount shall be credited to the capital outlay fund of the school district.

F. A school district may submit to the superintendent of public instruction a record of actual costs paid by the school district to educate a pupil who qualifies for a certificate of educational convenience under section 15-825, subsection B. If the costs for that pupil exceed the costs per student count computed pursuant to subsection G of this section, the superintendent of public instruction shall reimburse the school district for these additional costs subject to legislative appropriation.

G. For the purposes of this section:

1. "Costs per student count" means the sum of the following for the common or high school portion of the school district attended, whichever is applicable to the pupil involved, as prescribed in the uniform system of financial records:

(a) The actual school district expenditures for the regular education program subsection of the maintenance and operations section of the budget divided by the school district's student count for the common or high school portion of the school district, whichever is applicable.

(b) The actual school district expenditures for the capital outlay section of the budget as provided in sections 15-201 to 15-905 excluding expenditures for transportation equipment and buildings if no transportation is provided and excluding the acquisition of building sites, divided by the school district's student count for the common or high school portion of the school district, whichever is applicable.

(c) The actual school district expenditures for debt service divided by the school district's student count for the high school portion of the school district, whichever is applicable.

(d) The result obtained in subdivision (c) of this paragraph shall not exceed:

(i) Seven hundred fifty dollars if the pupil's school district of residence pays tuition for seven hundred fifty or fewer pupils than other school districts or one hundred fifty dollars if the state pays tuition for seven hundred fifty or fewer pupils

district pursuant to section 15-825, subsection D or section 15-976.

- (ii) Eight hundred dollars if the pupil's school district of residence pays tuition for one thousand or fewer, but more than seven hundred fifty, pupils to other school districts or two hundred dollars if the state pays tuition for one thousand but more than seven hundred fifty, pupils to a school district pursuant to section 15-825, subsection D or section 15-976.
- (iii) The actual cost per student count if either the pupil's school district of residence or the state pays tuition for one thousand pupils to other school districts.

2. "Legal custody" means:

- (a) Custody exercised by the natural or adoptive parents with whom a pupil resides.
- (b) Custody granted by order of a court of competent jurisdiction to a person or persons with whom a pupil resides for the primary purpose for which custody was requested was to circumvent the payment of tuition as provided in section 15-976.

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## 15-828. Birth certificate; school records; exception

A. On enrollment of a pupil for the first time in a particular school district or private school offering instruction in any kindergarten programs or grades one through twelve, that school or school district shall notify the person having custody of the pupil in writing that within thirty days the person must provide one of the following:

1. A certified copy of the pupil's birth certificate.
2. Other reliable proof of the pupil's identity and age, including the pupil's baptismal certificate, an application for a social security number or original school registration records and an affidavit explaining the inability to provide a copy of the birth certificate.
3. A letter from the authorized representative of an agency having custody of the pupil pursuant to title 8, chapter 8, certifying that the pupil has been placed in the custody of the agency as prescribed by law.

B. If a child is instructed at home pursuant to section 15-802, the person who has custody of the child shall, within thirty days after the home instruction begins, provide to the county school superintendent of the county in which the child resides one of the following:

1. A certified copy of the child's birth certificate.
2. Other reliable proof of the child's identity and age, including the child's baptismal certificate, an application for a social security number or original school registration records and an affidavit explaining the inability to provide a copy of the birth certificate.
3. A letter from the authorized representative of an agency having custody of the pupil pursuant to title 8, chapter 8, certifying that the pupil has been placed in the custody of the agency as prescribed by law.

C. On presentation of a document pursuant to this section, a photocopy of the document shall be placed in the file and the document that is presented shall be returned.

D. On the failure of a person enrolling a pupil or instructing a child at home to comply with subsection A or B of this section, the school, school district or county school superintendent shall notify that person in writing that, unless the person complies within ten days, the case shall be referred to the local law enforcement agency for investigation. If compliance is obtained within the ten day period, the school, school district or county school superintendent shall refer the case to the local law enforcement agency.

E. The school, school district or county school superintendent shall immediately report to the local law enforcement agency any affidavit received pursuant to this section which appears inaccurate or suspicious in form or content.

F. Within five school days after enrolling a transfer pupil from a private school or another school district, a school shall request directly from the pupil's previous school a certified copy of the pupil's record. The requesting school shall exercise due diligence in obtaining the copy of the record requested. Notwithstanding any financial debt owed by the pupil, the previous school requested to forward a copy of a transferring pupil's record to the new school shall comply and forward the record within five school days after receipt of the request unless the record has been flagged pursuant to section 15-829. If the record is not forwarded within five school days after receipt of the request, the new school shall notify the local law enforcement agency.

been flagged, the requested school shall not forward the copy and shall notify the local law enforcement agency request. School districts shall include in the educational records required by this subsection data collected pursuant to sections 15-741 and 15-766, as prescribed by the state board of education.

G. Any disclosure of educational records by the school district or charter school shall comply with the family educational rights and privacy act of 1974 (20 United States Code section 1232g).

H. The provisions of this section do not apply to homeless pupils as defined in section 15-824, subsection C.

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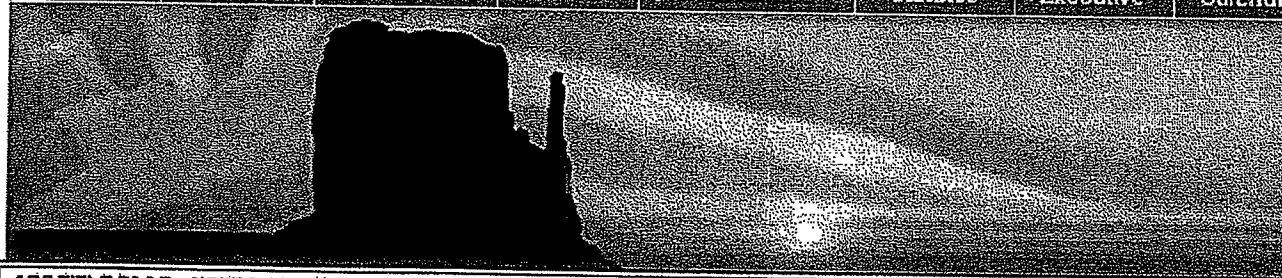
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## 15-872. Proof of immunization; noncompliance; notice to parents; civil immunity

- A. The director of the department of health services, in consultation with the superintendent of public instruction, shall develop by rule standards for documentary proof.
- B. A pupil shall not be allowed to attend school without submitting documentary proof to the school administrator. A pupil is exempted from immunization pursuant to section 15-873.
- C. Each public school shall make full disclosure of the requirements and exemptions as prescribed in sections 15-872 and 15-873.
- D. On enrollment, the school administrator shall suspend that pupil if the administrator does not have documentary proof and the pupil is not exempted from immunization pursuant to section 15-873.
- E. Notwithstanding subsections B and D of this section, a pupil may be admitted to or allowed to attend a school if the pupil has received at least one dose of each of the required immunizations prescribed pursuant to section 36-672 and the school has established a schedule for the completion of required immunizations. The parent, guardian or person in loco parentis of the pupil shall present to the school administrator documentary proof of the immunizations received and a schedule for the completion of the pupil's physician or a health agency for completion of additional required immunizations.
- F. The school administrator shall review the school immunization record for each pupil admitted or allowed to attend school pursuant to subsection E of this section at least twice each school year until the pupil receives all of the required immunizations and shall suspend a pupil as prescribed in subsection G of this section who fails to comply with the immunization schedule. Immunizations received by a pupil shall be entered in the pupil's school immunization record.
- G. Unless proof of an exemption from immunization pursuant to section 15-873 is provided, a pupil who is admitted to or allowed to continue to attend and who fails to comply with the immunization schedule within the time intervals established by the schedule shall be suspended from school attendance until documentary proof of the administration of another dose of each appropriate immunizing agent is provided to the school administrator.
- H. The provisions of subsections B, D and E of this section do not apply to homeless pupils until the fifth calendar year of enrollment.
- I. A school and its employees are immune from civil liability for decisions concerning the admission, readmission or suspension of a pupil which are based on a good faith implementation of the requirements of this article.

# 10 Things Secretaries/Enrollment Personnel Can Do for Students Experiencing Homelessness

1. Learn to identify the following tell-tale signs of homelessness:
  - Chronic hunger or tiredness
  - Erratic attendance at schools
  - Attendance at multiple schools
  - Poor grooming or clothing that draws attention
  - Lack of records, such as birth certificate, immunization record, pre-school physical, and school records, or incomplete records
  - Parent who seems confused when asked about the last school attended
  - Low-income motel address on enrollment form
  - Statements from family when enrolling, such as:
    - "We've been having a hard time lately."
    - "It's a new address. I can't remember it."
    - "We move a lot and are staying with friends until we find a place."
2. Assure families that children can enroll if you think that they are experiencing homelessness.
  - Enroll the child immediately (even without records). Ask for the name and city of the last school attended; then call that school and ask to have the records sent.
  - Arrange for the child to take a placement test if records are not available.
3. Take the family to a private place to fill out enrollment forms.
4. Offer to assist with filling out the enrollment forms. Hesitation may indicate an inability to read.
5. Assist with filling out free and reduced-price meal program forms. Arrange for lunch that day.
6. Have copies of the school/class supply lists.
7. Provide a welcome pack with paper, pencil, pen, and crayons (younger grades).
8. Privately and confidentially alert the child's teacher and guidance counselor of the student's living situation.
9. Before a student leaves, prepare a parent pack, a 9" x 12" (laminated, if possible) mailing envelope with photocopies of the student's records (scholastic, social security, immunization, etc.). Share a copy with the family, and be prepared to share records with the new school quickly to expedite appropriate placement.
10. Be sensitive, patient, calm, and reassuring. YOU can make a difference!

*For more information, contact your school district's homeless education liaison.  
Adapted from Maryland Department of Education flyer*

**U.S. Department of Education  
Education for Homeless and Youth Program  
Non-Regulatory Guidance, July 2004**

**G. School Placement and Enrollment**

**G-1. On what basis does an LEA make school placement determinations for homeless children and youth?**

Homeless children and youth frequently move, and maintaining a stable school environment is critical to their success in school. To ensure this stability, LEAs must make school placement determinations on the basis of the "best interest" of the homeless child or youth. Using this standard, an LEA must --

- (a) Continue the child or youth's education in the school of origin for the duration of homelessness when a family becomes homeless between academic years or during an academic year; or for the remainder of the academic year if the child or youth becomes permanently housed during an academic year; or
- (b) Enroll the child or youth in any public school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

**G-2. How does an LEA determine the child or youth's "best interest"?**

In determining a child or youth's best interest, an LEA must, to the extent feasible, keep a homeless child or youth in the "school of origin" unless doing so is contrary to the wishes of the child or youth's parent or guardian. If an LEA wishes to send a homeless child or youth to a school other than the school of origin or a school requested by the parent or guardian, the LEA must provide a written explanation of its decision to the parent or guardian, together with a statement regarding the right to appeal the placement decision.

**G-3. Why is it so important to maintain a stable education for homeless children and youth?**

Changing schools significantly impedes a student's academic and social growth. The literature on highly mobile students indicates that it can take a student four to six months to recover academically after changing schools. Highly mobile students have also been found to have lower test scores and overall academic performance than peers who do not change schools. Therefore, the McKinney-Vento Act calls for LEAs to maintain students in their school of origin to the extent feasible.

**G-4. What should a school district consider when determining the extent to which it is feasible to educate a homeless child or youth in his or her school of origin?**

As stated above, to the extent feasible, a district must educate a homeless child or youth in his or her school of origin, unless doing so is contrary to the wishes of the parent or guardian. The placement determination should be a student-centered, individualized determination. Factors that an LEA may consider include the age of the child or youth; the distance of a commute and the impact it may have on student's education; personal safety issues; a student's need for special instruction (e.g., special education and related services); the length of anticipated stay in temporary shelter or other temporary location; and the time remaining in the school year.

# **WHY SCHOOL OF ORIGIN?**

## **WHAT RESEARCH TELLS US ABOUT THE EFFECTS OF MOBILITY**

- Students who switch schools frequently score lower on standardized tests (study found mobile students scored 20 points lower than non-mobile students).
- Mobility also hurts non-mobile students (study found average test scores for non-mobile students were significantly lower in high schools with high student mobility rates).
- It takes children 4-6 months to recover academically after changing schools.
- Students suffer psychologically, socially, and academically from mobility; Mobile students are less likely to participate in extracurricular activities and more likely to act out or get into trouble.
- Mobility during high school greatly diminishes likelihood of graduation (study found students who changed high schools even once were less than half as likely as stable students to graduate, even controlling for other factors).

## FEASIBILITY - SAMPLE CRITERIA

- Continuity of instruction
- Age of the child/youth
- Safety of the student
- Length of stay in shelter
- Likely area in which family or youth will find permanent housing
- Student's need for special instructional programs
- Impact of commute on education
- School placement of sibling(s)
- Time remaining in the school year

## Determining Feasibility of School Placement

The McKinney-Vento Act requires schools to consider the school of origin as the first option in school enrollment. Parents may choose the school of origin or the school in the residency area where the child is currently living. The following individuals may be consulted in determining what placement is in the child's or youth's best interest:

- The homeless child
- The parents or caretakers of the homeless child
- Homeless shelter personnel
- Representatives of social service agencies
- School district homeless education coordinators
- School social workers
- School counselors

It is the school district's responsibility to determine the school of origin and residency and to resolve any conflict concerning the school placement that is in the best interest of the student. Whenever possible, the school district is to comply with the parents'/caretakers' wishes. If the school district and parents do not agree on the appropriate placement, the state's enrollment dispute resolution procedure must be followed. The student should be enrolled in the school parents have chosen during the resolution process. If schools of residency and origin are in different districts and determined as the best placement, the local homeless education liaisons from both districts must work together to arrange transportation.

The McKinney-Vento Act states that once a child has been identified as homeless, residency requirements do not apply. The federal law requires that a child or youth experiencing homelessness attend one of the following:

- *The school of origin:* The school that the child last attended before experiencing homelessness or the school where the student was last enrolled.
- *The school of residency:* The school identified by the attendance zone in which the student is currently physically staying.

Enrollment should take place immediately.

A form is provided to assist in determining feasibility of school placement and that placement decisions are in student's best interest.

*Adapted from materials developed by the Missouri Department of Elementary and Secondary Education.*



## Determining Feasibility of School Placement

Date: \_\_\_\_\_

Please provide the following information for the schools the child previously attended. List the most recent school first.

Dates of attendance	School name/ district/state	Living arrangement at the time

1. Are the school of origin and the school of residency in the same public school district or in different districts?
2. What is the child's desire concerning the school of his/her best interest?
3. What is the opinion of the parent or caregiver concerning the child's school of best interest?
4. What is the distance and time spent on travel from the current residence to the school of origin?
5. If transportation is not currently available back to the school of origin, how can it be arranged?
6. What time of year is it (near the end of the school year, the summer)?
7. How long did the child attend the school of origin? Were meaningful social and educational relationships established?
8. Are there specified people in the school of origin who have been providing support or assistance to the family or child experiencing homelessness?

9. Are there special programs, such as gifted, bilingual, or remedial education, in which the child has been participating at the school of origin?

- If yes, please name.
- Are they available at the school of residency?

10. Based on knowledge of the family situation, how long is the family likely to remain at the current residence?

11. What is the likelihood that the family experiencing homelessness will once again establish residency in the attendance area of the school of origin?

**Recommendation:**

Individuals consulted to determine the feasibility of school placement and that the placement is in the student's best interest:

**Signature(s) of the individual(s) making the recommendation:**

*Adapted from materials developed by the Missouri Department of Elementary and Secondary Education.*

# McKinney-Vento Eligibility Questionnaire

Name of School \_\_\_\_\_

Name of Student: \_\_\_\_\_  
Last First Middle ☐ Male ☐ Female

Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_ Social Security #: \_\_\_\_  
Month / Day / Year (or student identification number)

This questionnaire is intended to address the McKinney-Vento Act 42 U.S.C. 11435. The answers to this residency information help determine the services the student may be eligible to receive.

1. Is your current address a temporary living arrangement? \_\_\_\_ Yes \_\_\_\_ No
2. Is this temporary living arrangement due to loss of housing or economic hardship?  
\_\_\_\_ Yes \_\_\_\_ No

If you answered YES to the above questions, please complete the remainder of this form.  
If you answered NO, you may stop here.

Where is the student presently living? (Check one box.)

- ☐ In a motel
- ☐ In a shelter
- ☐ With more than one family in a house or apartment
- ☐ Moving from place to place
- ☐ In a place not designed for ordinary sleeping accommodations (ex. car, park, campsite)

Name of Parent(s)/Legal Guardians(s) \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Signature of Parent/Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_

Please send a copy to \_\_\_\_\_ at the Central Office.  
Liaison Name Fax: xxx-xxx-xxxx

I certify the above named student qualifies for the Child Nutrition Program under the provisions of the McKinney-Vento Act.

Date \_\_\_\_\_

McKinney-Vento Liaison Signature \_\_\_\_\_

9/30/2004

# McKinney-Vento Eligibility Questionnaire

Nombre de la Escuela \_\_\_\_\_

Nombre del Estudiante \_\_\_\_\_ Sexo: ☐ Masculino

☐ Femenino

Fecha de Nacimiento \_\_\_\_/\_\_\_\_/\_\_\_\_ Edad: \_\_\_\_ # de Seguro Social: \_\_\_\_  
*Mes Día Año (o número de indentificación escolar)*

**El propósito de este cuestionario es presentar los objetivos del Acta McKinney-Vento (42 U.S.C.11435). Las respuestas a estas preguntas ayudarán determinar los servicios que el estudiante debe recibir.**

1. ¿Es su domicilio actual un arreglo de vivienda temporal (de poca duración)? \_\_\_\_ Si \_\_\_\_ No

2. ¿Es este arreglo de vivienda temporal debido a la pérdida de su casa, vivienda o habitación, o debido a algún problema económico (*ejemplo: desempleo*)?

\_\_\_\_ Si \_\_\_\_ No

**Si usted contestó SI a estas preguntas, por favor complete el resto de este formulario.**

**Si usted contestó NO a estas preguntas, no siga.**

¿Dónde se encuentra viviendo el estudiante actualmente? (Marque una opción.)

☐ En un motel

☐ En un albergue o lugar de refugio

☐ Con más de una familia en una casa o apartamento

☐ Moviéndose de lugar en lugar

☐ En un lugar generalmente no designado para dormir (carro, parque, campamento)

Nombre del Padre/Madre/Guardián \_\_\_\_\_

Dirección \_\_\_\_\_ Zona Postal \_\_\_\_\_ Teléfono \_\_\_\_\_

Firma del Padre/Madre/Guardián \_\_\_\_\_ Fecha \_\_\_\_\_

Por favor envíe una copia de este documento a \_\_\_\_\_ en  
el Departamento de

\_\_\_\_\_ de XISD. Fax: 555-555-5555

Yo certifico que el estudiante nombrado en este formulario califica para los programas de nutrición escolares bajo las provisiones del Acta McKinney-Vento.

Fecha \_\_\_\_\_

Firma del oficial autorizado \_\_\_\_\_

9/30/2004

**Amphitheater Public Schools  
McKinney-Vento Eligibility Questionnaire**

This questionnaire is intended to address the McKinney-Vento Act, Title X, Part C of No Child Left Behind. Answers to these questions will help determine services a student may be eligible for. See the attached page for a description of the McKinney-Vento Act. Filling out this questionnaire is voluntary.

1. Is your current address a temporary living arrangement? Yes \_\_\_\_\_ No \_\_\_\_\_
2. Is your temporary address due to loss of housing or economic hardship? Yes \_\_\_\_\_ No \_\_\_\_\_

**If you answered "NO" to both of these questions you may stop here. Thank you.**

Responses to the rest of this page are also voluntary and will tell us that you are interested in possible services under McKinney-Vento. If you answered "yes" to the questions above, please fill out the remainder of this form. You may fill out one form for all of your children.

Names of adults in the home: \_\_\_\_\_ Date: \_\_\_\_\_

Name of School	Name of Student	Grade	Address	Phone number

1. Where are these students presently living? (Check one box.)
    - ☐ Doubled up with relatives or friends
    - ☐ In a motel
    - ☐ In a shelter
    - ☐ Moving from place to place
    - ☐ In a place not considered traditional "housing" (campground, car, public place, etc.)
  2. Do you also have pre-school children at home? Yes \_\_\_\_\_ No \_\_\_\_\_
  3. Are you a high school student who is currently living on your own? Yes \_\_\_\_\_ No \_\_\_\_\_
- Unaccompanied youth also qualify for services under this law.

**Please return to the Federal Programs Office**

Rev. 02-2006

## McKinney-Vento Regulations

If your living arrangement is both temporary and the result of economic hardship, you may qualify for services under the McKinney-Vento Act. The purpose of this law is to provide academic stability for students of families in transition.

You may want to talk with the Amphitheater Homeless Education Liaison if your family's temporary living arrangement is one of the following:

You are living with friends or relatives, or moving from place to place, because you cannot currently afford your own housing.

You are living in a shelter or a motel.

You are living in housing without water or electricity.

You are living in a place not considered traditional "housing", like a car or a campground.

A student may also qualify as an "unaccompanied youth" if he or she is living with someone who is not a parent or guardian, or if he or she is moving from place to place without parent or guardian.

Children who qualify under McKinney-Vento have the right to:

- ◆ Attend the school they were attending when their family was forced to move to a temporary address because of economic hardship, even if that school is in another school district. The choice must be a reasonable one that is in the best interest of the children involved. Check with the district Homeless Education Liaison if you are not sure.
- ◆ Attend the school closest to where they are being sheltered.
- ◆ Stay in this school for the duration of the school year if their families are forced to move to another temporary address because of economic hardship.
- ◆ Receive assistance with transportation to attend school while they are being temporarily housed.
- ◆ Start school immediately while people at school help families obtain school and immunization records or other documents necessary for enrollment.
- ◆ Enroll in school without having a permanent address.
- ◆ Participate in the same programs and services that other students participate in.
- ◆ Receive Title 1 services, including free breakfast and lunch.

If you have questions, call Ann Price at 696-5497. Or, e-mail her at [aprice@amphi.com](mailto:aprice@amphi.com).

**Amphitheater Public Schools**  
**Elegibilidad bajo el decreto McKinney-Vento**

Este cuestionario cumple con los requisitos de la parte C del decreto McKinney-Vento, Title X, de la ley federal Que Ningún Niño Se Quede Atrás. Sus respuestas nos ayudarán a decidir los servicios para los cuales Ud. pueda ser elegible. Va adjunta una descripción del decreto McKinney-Vento. El acto de completar este cuestionario es voluntario.

1. ¿Es temporal su dirección actual?    Sí \_\_\_\_\_ No \_\_\_\_\_
2. ¿Es temporal su dirección porque perdió domicilio o por falta de ingresos?    Sí \_\_\_\_\_ No \_\_\_\_\_

**Si Ud. contestó "NO" a estas dos preguntas, no siga adelante. Gracias.**

El resto de este cuestionario es voluntario, también. Sus respuestas nos darán a saber de que Ud. tiene interés en los servicios bajo McKinney-Vento. Si contestó "Sí" a las preguntas de arriba, favor de completar el resto del cuestionario. Es el único que Ud. necesita completar por todos sus hijos.

Los adultos en el hogar se llaman: \_\_\_\_\_ Fecha: \_\_\_\_\_

Escuela	Alumno/a	Grado	Dirección	Teléfono

1. Actualmente, ¿En dónde viven los alumnos mencionados arriba? (Marque una casilla.)

- ☐ Con parientes o amigos
- ☐ En un motel
- ☐ En un refugio
- ☐ Se mudan de un lugar a otro
- ☐ En un lugar no tradicional (campamento, carro, lugar público, etc.)

2. ¿Tiene Ud. niños de edad preescolar en el hogar, también?    Sí \_\_\_\_\_ No \_\_\_\_\_

3. ¿Es Ud. un estudiante de preparatoria que actualmente vive solo?    Sí \_\_\_\_\_ No \_\_\_\_\_

Los jóvenes no acompañados también son elegibles para los servicios bajo el decreto.

**Favor de regresar este formulario a la oficina de *Federal Programs/Title I*.**

## Reglamento del decreto McKinney-Vento

Si es temporal donde Ud. vive y también es por falta de ingresos suficientes, pudiera ser elegible para los servicios bajo el decreto McKinney-Vento. Esta ley les pretende ofrecer un sentido de estabilidad escolar a los alumnos de familias sin domicilio fijo.

Si la situación en la cual Ud. vive es una de las siguientes, hable con el intermediario de Amphitheater Public Schools que se encarga de los servicios para familias sin hogar:

Si Ud. vive con amigos o parientes o si se muda de un lugar a otro porque actualmente no tiene ingresos para tener su propio domicilio.

Si Ud. vive en un refugio o en un motel.

Si Ud. vive en un lugar sin agua o electricidad.

Si Ud. vive en un lugar que no se considera una residencia tradicional, p. ej. en un carro o campamento.

Si es estudiante y vive con alguien que no es su padre o tutor (o si se muda de un lugar a otro sin sus padres/tutores), Ud. puede ser elegible bajo la categoría de "Joven no acompañado".

Los niños que califican bajo McKinney-Vento tienen derecho a:

- ◆ Regresar a la escuela en donde asistieron antes de que la familia tuviera que mudarse a una dirección temporal por necesidad económica. No importa que sea de otro distrito escolar. La selección de escuela tiene que ser razonable y en pro de la necesidad del alumno. Si Ud. no está seguro, chequee con el intermediario para familias sin hogar.
- ◆ Asistir a la escuela más cercana al refugio.
- ◆ Continuar en esta escuela durante el resto del año escolar si resulta que la familia tiene que mudarse a una dirección temporal por necesidad económica.
- ◆ Recibir transporte para asistir a la escuela mientras que se alojan temporalmente.
- ◆ Asistir de inmediato mientras que el personal de la escuela ayuda a que la familia consiga los registros escolares, de vacunas, u otros documentos necesarios para inscribirse.
- ◆ Matricularse sin tener una dirección permanente.
- ◆ Participar en los programas y servicios igual que los otros alumnos.
- ◆ Recibir los servicios de *Title I*, inclusive el desayuno y el almuerzo gratis.

Si tiene preguntas, llame a Ann Price al 696-5497. O, comuníquese con ella en: [aprice@amphi.com](mailto:aprice@amphi.com).

ILLINOIS STATE BOARD OF EDUCATION  
Accountability Division  
100 North First Street  
Springfield, Illinois 62777-0001

EDUCATION FOR HOMELESS CHILDREN AND YOUTH PROGRAM  
MCKINNEY-VENTO HOMELESS ASSISTANCE ACT  
PLEASE PRINT

DATE \_\_\_\_\_

DISTRICT/SCHOOL \_\_\_\_\_

STUDENTS NAME \_\_\_\_\_  
(Last Name) (First Name) (Middle Initial)

STUDENTS DATE OF BIRTH \_\_\_\_\_  
(Month) (Day) (Year)

PARENT/GUARDIAN NAME \_\_\_\_\_  
(Last Name) (First Name) (Middle Initial)

ADDRESS \_\_\_\_\_ TELEPHONE NUMBER (\_\_\_\_) \_\_\_\_\_

**CONFIDENTIAL INFORMATION**

Complete only if it shows (1) your child's current living situation; or (2) your living situation if you are a youth not living with a parent or guardian. Check the appropriate box:

- ☐ in a shelter ☐ with relatives or others due to lack of housing ☐ at a train or bus station, park, or in a car  
☐ in a motel/hotel, camping ground, or other similar situation due to the lack of alternative, adequate housing  
☐ in abandoned apartment/building ☐ temporarily housed in shelter awaiting DCFS permanent foster care placement  
☐ other \_\_\_\_\_

Is there a current Order of Protection or No Contact order which concerns this student: Yes ☐ No ☐

**Grade level**

- ☐ Pre-K ☐ K-5 ☐ 6-8 ☐ 9-12 ☐ Other (i.e., Adult Education) \_\_\_\_\_

**Eligible for any of these educational and school related activities and services:**

- ☐ Special Education (IDEA) ☐ English Language Learners (ELL) ☐ Gifted and Talented ☐ Vocational Education  
☐ Other \_\_\_\_\_

**Possible Barriers to Education**

- ☐ School Selection ☐ Transportation ☐ School Records ☐ Immunizations or other medical records  
☐ Other issues/barriers \_\_\_\_\_

**Proposed Services and Activities to be Provided by McKinney-Vento**

- ☐ Tutoring or other instructional support ☐ Expedited evaluations ☐ Staff professional development/awareness  
☐ Referrals for medical, dental, and other health services ☐ Transportation ☐ Early childhood programs  
☐ Assistance with participation in school programs ☐ Before/after-school, mentoring, summer programs  
☐ Obtaining or transferring records necessary for enrollment ☐ Parent education related to rights/resources  
☐ Coordination between schools and agencies ☐ Counseling ☐ Addressing needs related to domestic violence  
☐ Clothing to meet a school requirement ☐ School supplies ☐ Referral to other programs and services  
☐ Emergency assistance related to school attendance ☐ Other \_\_\_\_\_

To the best of my knowledge, the information in this document is accurate:

Print Name and title of ROE or LEA Liaison \_\_\_\_\_

ROE or LEA \_\_\_\_\_

Signature ROE or LEA Liaison \_\_\_\_\_

Page 2 of this form contains important information regarding the rights of homeless students. Please review!